



**State of New Hampshire**  
*State Government Energy Committee*

**Committee Meeting Summary Notes**



**Monday, February 8, 2016**  
**Meeting 2:30 to 4 p.m.**

**State Energy Manager's NEW Office**  
64 South Street, Concord NH

**1. Welcome and Introductions**

Attendees: Meredith Hatfield (OEP) (co-chair); Bill Cass (DOT); Heather Fairchild (DHHS); Tara Merrifield (DAS); Chris Moore (DAS); Lisa Pollard (DAS); Karen Rantamaki (DAS); Chris Skoglund (NHDES)

**2. Report from Co-chairs: Meredith Hatfield, OEP & Tom Burack, NHDES**

- No update needed.

**3. State Energy Manager Update – Karen Rantamaki, DAS**

- 2015 Annual Energy Conservation Plan
- 2015 Annual Energy Report
  - Total energy use rose in FY15 over FY14 even though the heating degree days were lower.
  - Saw an increase for heating both oil and natural gas, so increase in total energy was not due to heating oil deliveries occurring on July 1, 2014 which would result in fuel use and costs in FY14 being counted in FY15.
  - If all the state energy projects underway were finished now, would see the total energy costs for the state drop to FY05 levels despite the fact that per unit energy prices are higher now than in FY05.
- 2016 Annual State Energy Conference (ASEC)
  - Conference will take place on May 6, 2016 at the Police Standards and Training Council.
  - The conference theme will be, "The Future is Now."
  - Save the Date to be shared shortly. Will be sent to the Commissioners' Group to share with state staff.
    - It was noted that there should also be outreach to the legislators.
  - NHOEP will provide funding for snacks, drinks, and lunch.
  - Plenary will include:
    - DAS Commissioner Quiram has been invited to speak.
    - An overview of the annual energy report data and how much progress has been made.
    - The Governor has been invited for the presentation of the Governor's Excellence in Energy Efficiency Awards.

**4. Update on Proposed Executive Order – Meredith Hatfield, OEP**

- OEP is working with Governor's Office to get the Executive Order approved.
- Potentially could be released at the ASEC.

**5. Discussion of Work Plan for 2016 – Karen Rantamaki, DAS & Chris Skoglund, NHDES**

- No discussion held. Topics in Agenda Item #6 to feed into workplan.

**6. Discussion of Evolving Energy Management Practices – Karen Rantamaki, DAS  
Handouts distributed at meeting:**

- Potential Renewable Energy Credits (RECs) generated by state-owned energy projects:
  - Question of whether the State's should sell its RECs or claim the renewable energy for itself in the Annual Energy Report.
  - Discussion of whether and how the State can utilize power purchase agreements (PPAs).
- Online Energy Efficiency training for staff similar to driver training.
  - Online Energy Efficiency training for staff similar to driver training.
  - SGEC to provide ideas on content.
    - Ex. Power strips and phantom load
    - Will look to cut and paste an existing training or develop one specific to the State.
    - What to do when building not functioning properly and staff feel compelled to bring in space heaters.
  - Need to check with union on whether training can be a "requirement".
- Discussion of potential to move away from Poland Spring and other bottled water companies and to the greater use of bottle filling stations.
- Discussion of whether to surplus inefficient energy consuming equipment or retire it and keep it from consuming energy at another location.
  - May need to pursue legislation to prevent inefficient procurement.
  - Suggestion to make it required that no state agency can buy a surplus vehicle without a waiver.

**7. Review of SGEC Membership and Participation**

- Discussed the need to reach out to staff within unrepresented agencies.
  - Department of Education – Potentially Amy Clark formerly of NHDES
- Discussed the need to reach out to staff that used to participate.
  - NH Veterans Home – Jon Bossey.
- Discussed making meeting more “interesting.”
  - Have presentations at each meeting on topics determined by a survey of staff.
  - Have past awardees come and present.
  - Have meetings at different locations of interest around the state. The SGEC used to do this.

**8. Update on State Agency Climate Change Working Group – Chris Skoglund, NHDES**

- Update on first meeting of NH state agency staff that are either working to address the causes or the impacts of climate change in order to foster coordination and collaboration as well as build a supportive community of practitioners.

#### **9. Ad-hoc Staff Group Updates**

- Building Group – Karen Rantamaki, DAS
  - No update.
- Fleet Group – Tara Merrifield, DAS
  - No update.
- Communications Group – Karen Rantamaki, DAS
  - Energy Coordinator Job Description
    - Staff will be meeting with Personnel Board to ask for their input on the Energy Coordinators roles and responsibilities to identify whether the wording or tasks are appropriate.

#### **10. Legislative Update – Becky Ohler, NHDES**

- Quick review of HB1282 relative the building energy code.

#### **11. Other Business**

- Next Meeting
  - Monday, April 11<sup>th</sup> – 2:30 - 4 p.m.
  - Location – TBD